

POLICIES AND PROCEDURES

SECTION TITLE: BOARD OF DIRECTORS	SECTION REFERENCE: BD
POLICY TITLE: DIRECTOR-AT-LARGE PROTOCOL	POLICY NUMBER: BD-015

POLICY STATEMENT:

THE BOARD RECOGNIZES IT IS IMPORTANT THAT THE DIRECTOR-AT-LARGE PROPERLY HAVE HER/HIS DUTIES, EXPECTATIONS AND REMUNERATION OULINED.

PURPOSE: TO OUTLINE THE EXPECTATIONS, REMUNERATION AND DUTIES OF THE STUDENT CENTRE DIRECTOR-AT-LARGE.

A. DUTIES:

The Director-At-Large shall:

1. Attend all meetings of the Board of Directors (BoD).
2. Attend all meetings of the Executive Committee.
3. Act in co-ordination with the Executive Committee to host an annual event open to the YORK UNIVERSITY STUDENT CENTRE's user groups for the purpose of enabling user input and to provide responses to concerns.
4. Perform other duties from time to time as prescribed by the BoD.

B. EXPECTATIONS:

The Director-At-Large is expected to:

1. Be available to the various York constituencies.
2. Respond to Student queries, complaints, and communications.
3. Attend all YORK UNIVERSITY STUDENT CENTRE goal planning sessions that s/he is invited to.
4. Keep and update an organized filing system.
5. Prepare an adequate transition for the incoming Director-At-Large.

C. REMUNERATION:

The Director-At-Large:

1. Is entitled to \$30 for attendance at each Executive Meeting.
2. Will be paid an hourly honoraria of \$10 for any work undertaken on behalf of the YORK UNIVERSITY STUDENT CENTRE to a monthly maximum of \$300.
3. Will have the means in which s/he can fulfil their duties and expectations provided by the YORK UNIVERSITY STUDENT CENTRE, within reason.

Contact Person (title):	Chairperson / Executive Director
Cross-Manual Reference:	

Monitoring Tools:	Board Minutes
Relevant Forms:	N/A

Board Approval Date:	25 October 2000
Review Dates:	Annual
Revised Date(s):	Current