



POLICIES AND PROCEDURES

SECTION TITLE: BOARD OF DIRECTORS	SECTION REFERENCE: BD
POLICY TITLE: APPOINTMENT PROCEDURES FOR RECOGNIZED STUDENT GOVERNMENT APPOINTMENTS TO THE BOARD	POLICY NUMBER: BD-016

POLICY STATEMENT:

THE STUDENT CENTRE IS COMMITTED TO THE ESTABLISHMENT OF A BOARD OF DIRECTORS THAT IS REPRESENTATIVE AND REFLECTIVE OF THE DIVERSE STUDENT BODY AT YORK UNIVERSITY, INCLUDING REPRESENTATION FROM RECOGNIZED STUDENT GOVERNMENTS.

PURPOSE: TO OUTLINE THE PROCESS AND PROCEDURES CONCERNING APPOINTMENTS TO THE BOARD OF DIRECTORS FROM THE RECOGNIZED STUDENT GOVERNMENTS.

1. APPOINTMENTS

In accordance with Article 4.1 (iii) of By-law No. 1 “two (2) students [shall be] appointed by the heads of undergraduate and graduate student governments recognized by the University which are neither YFS nor the GSA”.

2. NOTICE

The Chairperson shall give notice, by April 1 annually to the various Constituent governments required to participate in collective appointment of two members to the York University Student Centre Board:

- a) The Constituent governments have until May 1 of that year to appoint their representative(s) to the Board (exclusive of the GSA and YFS or their successors).
- b) The Chairperson shall call and preside at a meeting of the incoming heads of aforementioned Constituent governments by April 20. At that meeting the Chairperson shall outline the duties of the Board and shall receive nominations for the two student representatives. Following receipt of nominations there shall be an election to appoint the two representatives.
- c) There shall be an election meeting of the incoming heads of all recognized undergraduate governments by April 30 in order to elect representatives to the two positions.

3. REPRESENTATIVES

It is understood that the Constituent government representatives shall be elected as outlined in paragraph 4. Each member shall be appointed for the duration of one (1) year. Membership on the Board shall cease if either or both of the representatives no longer hold their respective constituency positions.

4. ELECTION MEETING

- a) The Chairperson of the Board shall chair the election meeting and act as the Chief Returning Officer for the polling.
- b) The heads of the said constituent governments shall elect from the nominees two representatives to sit on the Board.
- c) The representatives must each be elected by clear majorities. Should no candidate receive such a majority, subsequent ballots shall be held to achieve majority support.

5. FAILURE TO APPOINT

If the Constituencies fail to appoint the members of the Board by May 1 in any year to the Board, the Chairperson shall notify the Constituencies in writing that the appointments must be made within fifteen (15) days of the written notice. If the Constituencies fail to meet the said fifteen (15) day deadline, the members of the York University Student Centre (hereinafter YUSC) shall be free to appoint two registered students at their discretion.

6. VACANCIES

- a) Should any Constituency seat be declared vacant for any reason the Chairperson of the Board shall inform the heads of the Constituent governments immediately that they have 30 days in which to fill the vacancy. If the Constituent governments fail to appoint within the 30 day limit the members of YUSC shall be empowered to fill the vacancy at their discretion.
- b) If a vacancy is created by the members of the YUSC removing a director previously appointed by the Constituent governments, the York University Student Centre shall not re-appoint the removed director until the expiry of at least one calendar year from the date of removal.

Contact Person (title):	Chairperson / Secretary / Executive Director
Cross-Manual Reference:	
Monitoring Tools:	Board Minutes
Relevant Forms:	N/A

Board Approval Date:	29 November 2000
Review Dates:	
Revised Date(s):	Updated with respect to By-Law Number One amendment dated 29 November 2001; 20 June 2007 (administrative edits for grammar and internal paragraph referencing)