



POLICIES AND PROCEDURES

SECTION TITLE: BOARD OF DIRECTORS	SECTION REFERENCE: BD
POLICY TITLE: APPOINTMENT PROCEDURES FOR YORK FEDERATION OF STUDENTS MEMBERS ON THE BOARD	POLICY NUMBER: BD-017

POLICY STATEMENT:

THE STUDENT CENTRE IS COMMITTED TO THE ESTABLISHMENT OF A BOARD OF DIRECTORS THAT IS REPRESENTATIVE AND REFLECTIVE OF THE DIVERSE STUDENT BODY AT YORK UNIVERSITY, INCLUDING REPRESENTATION FROM THE YORK FEDERATION OF STUDENTS (YFS).

PURPOSE: TO OUTLINE THE PROCESS AND PROCEDURES CONCERNING APPOINTMENTS TO THE BOARD OF DIRECTORS FROM THE YORK FEDERATION OF STUDENTS(YFS).

1. APPOINTMENTS

In accordance with Article 4.1(i) of By-law No. 1 “two undergraduate students [shall be] appointed the York Federation of Students (YFS) or its successor as defined by the University”.

2. NOTICE

The Chairperson of the Board shall give notice by April 1 to the incoming President of the YFS by May 1 that YFS shall appoint:

- (i) Its President or delegate by 1 May; and
- (ii) Its one (1) Council delegate by 1 June.

3. FAILURE TO APPOINT

If YFS fails to appoint its delegates in accordance with the above noted dates, the Chairperson shall notify YFS in writing that the appointments must be made within 15 days of the written notice. If YFS fails to meet the 15 day deadline, the Student Centre Board of Directors shall be free to appoint members, who are undergraduate students, at its discretion. These appointments will hold membership until the expiry of the existing term.

4. VACANCIES

a) Should any YFS seat be declared vacant for any reason, the Chairperson of the Board shall inform immediately the President and Executive of the YFS that they have 30 days in which to fill the vacancy. If the YFS fails to fill the vacancy within the said 30 day limit, the members of YUSC shall be empowered to fill the vacancy at their discretion.

b) If a vacancy is created by the members of the YUSC removing a director previously appointed by the YFS, then YUSC shall not accept the re-appointment of the removed director until the expiry of at least one calendar year from the date of removal.

Contact Person (title):	Chairperson / Secretary / Executive Director
Cross-Manual Reference:	
Monitoring Tools:	Board Minutes
Relevant Forms:	N/A

Board Approval Date:	29 November 2000
Review Dates:	
Revised Date(s):	Updated with respect to By-Law Number One amendment dated 29 November 2001; 20 June 2007 (administrative insertion of "YFS"); 7 July 2008 typo error para 2 updated on appointment deadline from April to 1 May