



**POLICIES AND PROCEDURES**

<b>SECTION TITLE:</b> BOARD OF DIRECTORS	<b>SECTION REFERENCE:</b> BD
<b>POLICY TITLE:</b> APPOINTMENT PROCEEDURES FOR THE GRADUATE STUDENT ASSOCIATION MEMBER ON THE BOARD	<b>POLICY NUMBER:</b> BD-018

**POLICY STATEMENT:**

THE STUDENT CENTRE IS COMMITTED TO THE ESTABLISHMENT OF A BOARD OF DIRECTORS THAT IS REPRESENTATIVE AND REFLECTIVE OF THE DIVERSE STUDENT BODY AT YORK UNIVERSITY, INCLUDING REPRESENTATION FROM THE GRADUATE STUDENT ASSOCIATION (GSA).

**PURPOSE:** TO OUTLINE THE PROCESS AND PROCEDURES CONCERNING APPOINTMENTS TO THE BOARD OF DIRECTORS FROM THE GRADUATE STUDENTS' ASSOCIATION (GSA).

**1. APPOINTMENTS**

In accordance with Article 4.1 (ii) of By-law No. 1 "one (1) graduate student [shall be] appointed by the Graduate Students' Association (GSA) or its successor as defined by the University".

**2. NOTICE**

The Chairperson of the Board shall give notice by April 1 to the incoming President of the GSA that it has until May 1 to appoint its representative.

**3. FAILURE TO APPOINT**

If GSA fails to inform the Chairperson of the Board by June 1 in any year of its appointments to the Board, the Chairperson shall notify GSA in writing that the appointments must be made within 15 days of the written notice. If GSA fails to meet the 15 day deadline, the Student Centre Board of Directors shall be free to appoint a member. The members must be graduate students. This appointment will hold membership until the expiry of the existing term.

**4. VACANCIES**

- a) Should any GSA seat be declared vacant for any reason the Chairperson of the Board shall inform immediately the President and Executive of the GSA that they have 30 days in which to fill the vacancy. If the GSA fails to fill the vacancy within the 30 day limit, the members of YUSC shall be empowered to fill the vacancy at their discretion.
- b) If a vacancy is created by the members of the YUSC by removing a director previously appointed by the GSA, then GSA is requested to not re-appoint the removed director until the expiry of at least one calendar year from the date of removal.

<b>Contact Person (title):</b>	Chairperson / Secretary / Executive Director
<b>Cross-Manual Reference:</b>	
<b>Monitoring Tools:</b>	Board Minutes
<b>Relevant Forms:</b>	N/A

<b>Board Approval Date:</b>	29 November 2000
<b>Review Dates:</b>	
<b>Revised Date(s):</b>	Updated with respect to By-Law Number One amendment dated 29 November 2001. 25 June 2007 (administrative grammatical changes to reflect singular appointment and to change from "undergraduate" to "graduate")