

POLICIES AND PROCEDURES

SECTION TITLE: BOARD OF DIRECTORS	SECTION REFERENCE: BD
POLICY TITLE: ELECTION APPEALS COMMITTEE TERMS OF REFERENCE	POLICY NUMBER: BD-025

POLICY STATEMENT: THE BOARD OF DIRECTORS SHALL ESTABLISH A COMMITTEE TO ADJUDICATE ELECTION APPEALS

- a. PURPOSE:** To establish the terms of reference of the Elections Appeals Committee
- b. PROCEDURE:** In accordance with policy BD-005, the Board of Directors shall, at its first meeting, appoint an Elections Appeals Committee
- c. MEMBERSHIP:**
- i. 5 Directors elected by the Board
 - ii. Notwithstanding Policy BD-005 (Committee Structure), the YUSC chair shall *not* have an ex officio (voting) seat on the EAC.
 - iii. Members shall appoint a chair from amongst themselves at their first meeting.
- d. DUTIES:**
- The Election Appeals Committee shall:
- 1. be the final adjudicator of all YUSC election appeals;
 - 2. ensure that all EAC hearings accord with Item D.v.ii of Policy BD-024 (Elections), and in particular, shall ensure that the principles of natural justice govern all its proceedings;
 - 3. grant appeals only on the grounds of procedural irregularity or new information which was not reasonably available at the time of the original CRO ruling;
 - 4. meet at least once prior to the nomination period each year to elect a chair, to review the YUSC Policy BD-024 (Elections), and to familiarize themselves with their roles and responsibilities; and
 - 5. report the results of all appeals to the Board along with any recommendations which the EAC believes should be made to YUSC elections procedures.

Contact Person (title):	Chairperson / Executive Director
Cross-Manual Reference:	
Monitoring Tools:	CRO Rulings, EAC Appeals, BD-024, Board Minutes, Executive Minutes
Relevant Forms:	n/a

Board Approval Date:	19 FEB 08
Review Dates:	
Revised Date(s):	