

POLICIES AND PROCEDURES

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| SECTION TITLE: OPERATIONS | SECTION REFERENCE: OP |
| POLICY TITLE: SUSTAINABILITY AND THE ENVIRONMENT | POLICY NUMBER: OP-002 |

POLICY STATEMENT:

THE STUDENT CENTRE IS COMMITTED TO MAKING DECISIONS REGARDING SUPPLIES AND SUPPLIERS WITH REFERENCE TO SUSTAINABILITY AND TO THE ENVIRONMENT.

PURPOSE: TO ENSURE THE STUDENT CENTRE RESPECTS SUSTAINABILITY AND THE ENVIRONMENT.

PROCEDURE:

1. The Student Centre should, within limits of capital availability, invest in any resource conservation project that has an expected return on investment (ROI) greater than the current borrowing rate.
2. For all major renovation and new construction projects:
 - a. The choice of architects, engineers, and consultants shall be based in part upon their demonstrated expertise in the resource conservation design.
 - b. Architects and engineers shall submit a life cycle cost analysis of resource conservation options for each project, and shall certify that all options that satisfy the ROI policy (#1 above) have been analyzed.
 - c. Engineering proposals prior to construction and change orders during construction will be reviewed for impact on the efficiency of any plumbing, electrical or HVAC system.
3. Purchasing choices of items with significant resource impact should favour resource-efficiency and sustainability except when some special need is demonstrated.
4. Decision-makers should be made aware of and consider both the environmental costs and the economic costs of their decision.
5. Conserving energy in the YUSC building should be a priority, with the following goals:

- (a) Whenever possible, heating systems should be upgraded to allow: i) more uniform system control (i.e. adding more zones) and ii) increased occupant control over room temperature during non-setback hours of operation.
- (b) Lighting systems should provide illumination as efficiently as possible. Unnecessary illumination (e.g. when areas are unoccupied, lit with adequate daylight) should be eliminated wherever feasible.
6. Improving resource efficiency in the Student Centre communications, should be priority.
7. Resource efficiency and environmental considerations should be incorporated in student club orientation and employee training.

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| Contact Person (title): | Chairperson / Executive Director |
| Cross-Manual Reference: | |
| Monitoring Tools: | Board Minutes |
| Relevant Forms: | N/A |

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| Board Approval Date: | March 6, 1997 |
| Review Dates: | |
| Revised Date(s): | May 19, 2006 Administrative Changes: SCC to YUSC and GM to ED |