

YORK UNVERISITY STUDENT CENTRE

POLICIES AND PROCEDURES

SECTION TITLE: OPERATIONS	SECTION REFERENCE: OP
POLICY TITLE: NOISE AND COMMON AREA USAGE	POLICY NUMBER: OP-010

POLICY STATEMENT:

The users of the York University Student Centre (YUSC) share common spaces with respect to use of all areas which includes space, sound, and sight. A proper balance must be maintained to ensure that such spaces are properly enjoyed but not disruptive to other users.

PURPOSE: The purpose of this policy is to ensure that the designated common areas in the YUSC are maintained in an accessible, safe and orderly manner and to ensure the broadest enjoyment for users of the YUSC.

A. Common Areas

1. Common areas refer to all non-office or otherwise dedicated areas (i.e. Akasa Art Gallery) in the YUSC.
2. Use of common areas is generally limited to the seating provided. Users of the building are not permitted to create any obstructions of the public hallway by sitting on stairs and/or floors or by group activities such as dance rehearsals, break-dancing, sports etc.
3. Groups or individuals who are occupying the common areas or impeding others from traversing through public areas will be instructed to disperse.
4. Smoking is prohibited everywhere in the Student Centre. Alcohol may only be consumed in spaces that are properly licensed. Any incident will be reported directly to YUSC staff and to York Security for follow-up and possible prosecution.

B. Noise

1. Noise that unreasonably disrupts others, student organizations or meeting rooms, at any time is prohibited. This includes amplified sound (i.e. speakers, use of megaphones, electronic instruments and/or equipment, microphones, etc.). The recognized occupier of the space or room documented for noise will be deemed to be causing the disruption. Users of the building are expected to respond to requests to reduce noise at all times. Each user has a responsibility to know and follow this policy to ensure compliance.
2. If a user finds a noise to be unreasonably disruptive, the individual may report the noise to a YUSC staff person, or to York Security if the incident occurs after the office is closed.
3. The YUSC staff person will ask the noise producer to comply with the requirements of this policy. Failure to comply will lead to possible loss of space or ejection from the building.

C. Violations

1. Recorded complaints will be taken into account during the annual room allocation process.
2. Persistent individual breaches of this policy may result in disciplinary procedures under Presidential Regulations.

Contact Person (title):	Administrative Co-ordinator, Executive Officer
Cross-Manual Reference:	
Monitoring Tools:	
Review Dates:	February 6, 2003
Revised Date(s):	