

POLICIES AND PROCEDURES

SECTION TITLE: PERSONNEL	SECTION REFERENCE: PL
POLICY TITLE: HEALTH AND SAFETY	POLICY NUMBER: PL - 003

POLICY STATEMENT:

The Student Centre is committed to the Health and Safety of all its employees.

PURPOSE: TO ENSURE THE HEALTH AND SAFETY OF ALL STUDENT CENTRE EMPLOYEES.

PROCEDURE:

1. The Student Centre (YUSC) is vitally interested in the health and safety of its employees. Protection of employees from injury or occupational hazard is a major ongoing objective. The Student Centre Corporation will make every effort to provide a safe, healthy work environment. All supervisors and employees must be dedicated to the ongoing objective of reducing the risk of injury.
2. The YUSC, as employer, is ultimately responsible for employee health and safety. The YUSC will take every reasonable precaution to ensure the protection of its employees.
3. Managers and supervisors will be held accountable for the health and safety of employees under their supervision. Managers and supervisors are responsible to ensure equipment is safe and that employees work in compliance with established safe work practices and procedures. Employees must receive adequate training in their specific work tasks to protect their health and safety.
4. Every employee must protect her or his own health and safety by working in compliance with the law and with safe work practices and procedures established from time to time by the YUSC.
5. It is the best interest of all parties to consider health and safety in every activity. Commitment to health and safety must form an integral part of the YUSC.
6. (a) The YUSC, to ensure workplace safety, has established a Joint Health and Safety Committee (JHSC). The committee will consist of at least four individuals (two employees and two managers) and shall be jointly chaired by an employee representative and a managerial representative. The Executive Director may expand the membership, but in so doing will ensure employee / management parity on the committee.
 - (b) The mandate of the JHSC will be to establish recommendations to the Executive Director to ensure a safe workplace in accordance with the *Occupational Health and Safety Act*.

Contact Person (title):	Executive Director
Cross-Manual Reference:	
Monitoring Tools:	Joint Health and Safety Committee Minutes
Relevant Forms:	N/A

Board Approval Date:	November 29, 1993
Review Dates:	
Revised Date(s):	Current